

(When Filled In)

SUMMARY INSPECTION REPORT
Classified Contract SecurityTO: CHIEF, PROCUREMENT DIVISION, OL
CHIEF, SURVEY BRANCH, PSD/OS
CHIEF, SS/OL

NAME, ADDRESS AND PHONE NO. OF CONTRACTOR

DATE INSPECTED

4 August 1964

SIGNATURE OF INSPECTOR

TITLE OF INSPECTOR

Security Officer, 954

REASON FOR INSPECTION

Annual Security Reinspection

CT ADMINISTRATION

SECURITY RATINGS

AS A RESULT OF THE ABOVE INSPECTION, SUBJECT FIRM IS SECURITY APPROVED TO RECEIVE CLASSIFIED MATERIALS IN THE FOLLOWING CATEGORIES:

1. SECRET AGENCY STERILE CONTRACTUAL AND SECURITY DOCUMENTS ☒ YES ☐ NO
2. SECRET NON-STERILE TECHNICAL AND/OR INTELLIGENCE DOCUMENTS ☐ YES ☒ NO
3. TO WORK ON SECRET ITEMS OR PROJECTS CAPABLE OF BEING STORED IN APPROVED SAFE FILES DURING NON-WORKING HOURS ☐ YES ☒ NO
4. TO WORK ON SECRET ITEMS OR PROJECTS REQUIRING SECURE VAULT AREA ☐ YES ☒ NO
5. OTHER (Specify)

Declass Review by NGA.

SECURITY EVALUATION (Details in SS/OL files)

S	U	NA	FACTORS	S	U	NA	FACTORS
			OVERALL PLANT SECURITY				DOCUMENT CONTROL PROCEDURES
			PROTECTIVE LIGHTING				EMPLOYEE IDENTIFICATION SYSTEM
			PROTECTIVE FENCING				VISITOR CONTROL PROCEDURES
			GUARD SYSTEMS				ADEQUATE NO. OF CLEARED PERSONNEL
			ELECTRONIC WARNING SERVICES				FIRE PREVENTION MEASURES
			TYPES OF SAFES OR VAULTS (See Notes)				SECURITY EDUCATIONAL PROGRAM
			RESTRICTED OR VAULT AREAS				MANAGEMENT ATTITUDE TOWARD SECURITY
			CONTROL OF KEYS AND COMBINATIONS				OTHER (Specify) Accounting

MAJOR SECURITY DEFECTS

True names of Sponsor's representatives noted in contract file. (removed by cutting)

APPROVED MAIL CHANNEL FOR CLASSIFIED CONTRACTUAL AND/OR SECURITY CORRESPONDENCE

OUTER ENVELOPE

INNER ENVELOPE

SUMMARY INSPECTION REPORT - Continuation Sheet

RE.

SECURITY RECOMMENDATIONS (Number each item)

1. That true names of the Sponsor's representatives not be indicated in the Sponsor's contract file.
2. That a log be maintained in conformance with the provisions of the Sponsor's security manual.

INFORMATION

1. The technical requirements for a Group one lock on [] safe are waived since the wall safe has a Group one relocking rating and is of excellent built in construction and offers more protection than Class three for forced entry.
2. During the course of this inspection [] stated that any future contracts he may negotiate with the Sponsor would be signed in the name of the [] is the President of this group and [] is the Vice President. [] stated further that clearance requests were being submitted to the Contracting Officer for [] secretary, Mr. [] It is noted that the Sponsor's classified contractual and security documents will continue to be stored in the approved wall safe located in Mr. [] business address is: []

CONTRACTOR'S REPRESENTATIVE ORALLY ADVISED OF RECOMMENDATIONS NUMBERED:

1 and 2

CONTRACTOR'S REPRESENTATIVE ORALLY AGREED THAT CONTRACTOR WOULD ASSUME COSTS OF RECOMMENDATIONS NUMBERED:

NA

ACTION TAKEN OR REQUIRED

ATTENTION: Chief, []

Recommendations 1 and 2 above were included on a form 12857 and left with the Contractor, therefore no further action is required.

Subject Contract is administered from Headquarters, however security responsibility has been delegated to the Security Officer, []

DATE
11 February 63

DATE
8/20/64

FORM
8-57
1285a
XERO
COPY

SECRET

(20-45)